

SHORT TERM VOLUNTEER SERVICE

(1 - 15 hours at one agency)

(Fill out a **new** form for each new agency)

As a student of Queen of Peace you are required to perform a total of 60 hours of community service. You are expected to complete twenty hours of service each year as a frosh, sophomore and junior (20 hours per year).

Community service activities **MUST BE PRE-APPROVED** by Ms. Owens (Room 234).

Pre-approval signature: _____ Date: _____

YOUR SERVICE MUST MEET THE FOLLOWING GUIDELINES:

1. The work must be something that will benefit others.
2. **It may not be for an individual person or for a business identified by the Illinois Secretary of State as a for-profit business.**
3. It must be something that you are not required to do by anyone else (e.g., for a class, confirmation group, an Honor society, etc.).
4. It must be something for which you are not paid or otherwise given credit.
5. The organization **may not profit monetarily** from your service.
6. Service hours will not be credited for work done in lieu of attending class(es).

PART 1: To be completed by student:

Student Name _____ ID# _____

Name of agency to receive service: _____

Supervisor Name & Title: _____

Description of your service (What specific tasks or duties did you perform during this period of service?):



PART 2: To be completed by site supervisor:

Site Supervisor Name: _____ Date: _____

Site Supervisor Signature: _____

Agency Address: _____

Phone Number: _____ Email: _____

Date(s) of Service: _____ Total hours: _____

"Render service with enthusiasm"
~ Ephesians 6:7

STUDENT'S EVALUATION OF AGENCY

To be completed by student:

General description of agency:

How did you hear about this agency?

List some things you enjoyed about this particular agency or the work you did:

List some things you did not enjoy about this particular agency or the work you did:

Describe something you learned about yourself or others as you performed this service.

How has your service "made a difference" in someone's life or in society?

Would you recommend this agency to other students? yes no

Are you continuing to volunteer for this agency? yes no

If not, would you consider it again in the future? yes no