

SCHOOL MEDICATION POLICY AND PROCEDURES

Parents/guardians have the primary responsibility for the administration of medication to their children. The administration of medication to students during regular school hours and during school-related activities is discouraged unless necessary for the critical health and well being of the students.

It is the policy of this school that school personnel, including teachers, administrators and administrative staff, shall not administer medication to students except as provided in the School Medication Policy.

- No school personnel shall administer any prescription or non-prescription medication unless a completed Medication Authorization form is on file in the nurse's office.
- No student shall possess or consume any prescription or non prescription medication unless the appropriate paperwork is on file in the nurse's office.
- All medications, both prescription and non-prescription must be prescribed by an Illinois licensed prescriber.
- Medication must be brought to school in the original bottle with the correct prescription label on the container including student name, medication name, dosage and route, prescriber name and pharmacy information. Non prescription medication must have the manufacturer's original label indicating ingredients. The student's name must be affixed to the container.
- Each medication requires a medication authorization form.
- Unless it is an emergency, all students must be able to self administer their medication. This requires that they be able to take the correct amount of medication (pour the prescribed amount of liquid, and obtain the correct amount of pills) and use the proper inhaler technique with adult supervision.
- Public Act 92-0402 amended the Illinois School Code to ensure that students with asthma or life threatening allergies have immediate access to life saving medications. Students are allowed to carry inhalers and epi-pens with them however; a Medication Authorization form with physician's order and signature must be on file as with any other prescription or non-prescription medication.