



## SERVICE LEARNING

The graduation criteria of Queen of Peace High School include a sixty-hour service learning component. Participation in service activities supports and affirms the mission of Queen of Peace. Each student will participate in service learning through classroom experiences as well as activities beyond the classroom. Service hours may be completed individually or through a team, club or class sponsored project.

Service sites and opportunities are made available to the students through announcements, on the Service page on Edline, and by informational flyers in the Service Rack outside the Pride Shop. Service completed for Queen of Peace or in conjunction with a Queen of Peace organization does not require pre-approval. However, students performing service activities on their own must obtain approval from a Service Director prior to beginning the activity. Service hours may not be granted for work performed during the regular school day. Service must be for non-for-profit organizations that benefit the community or some segment of the community. Working without being paid at a "for-profit" business or agency is *not* considered community service. Babysitting for free is also *not* on the approved list, although there may be exceptions.

All service hours are to be verified by the volunteer's site supervisor. Long-term service requires the site supervisor to evaluate the student's performance. Short-term service does not require a supervisor's evaluation. Service forms are available in the Service Rack outside the Pride Shop and are also available for download on the Service page on Edline.

A short-term service activity is limited to 15 or fewer service hours at the same agency, such as assisting at a weekend retreat, tag day, craft show or event at Queen of Peace. A long-term service activity consists of 16 hours or more at the same agency. This preferred type of service often involves training by the agency/institution so that the volunteer can do meaningful tasks that often involve special skills. Some examples are hospitals, nursing homes, CCD programs, programs for the disabled, park programs, etc.

- *Seniors* are expected to have fulfilled their service requirement during the previous school year.
- *Juniors* must have at least 60 hours of approved service completed and all relevant paperwork (including an acceptable service journal) turned in by June 1 of the current school year.
- *Sophomores* must have at least 40 hours of approved service completed and all relevant paperwork turned in by June 1 of the current school year.
- *Frosh* must have at least 20 hours of approved service completed and all relevant paperwork turned in by June 1 of the current school year. (\*see below)

In order to assist students in making time to fulfill their service requirement, any student who does not meet the above criteria may not be eligible to participate in any co-curricular activities in the coming school year until the above criteria have been met. Any senior who fails to complete all aspects of the service requirement, as mentioned above, may be excluded from commencement and her diploma may be held back until all aspects of the service requirement are fully met.

A student is encouraged to volunteer beyond 60 hours, and the Service Director will continue to keep her file active throughout her time at Queen of Peace.

**Please also note the following:**

- \*Service performed prior to the first day of school frosh year will not be credited to a student's service record at Queen of Peace.
- The number of hours credited to a student's service record will be determined by the school's Service Director based on amount of time given in service, not by number of hours promised by the agency receiving service.

### INDEMNIFICATION / HOLD HARMLESS AGREEMENT

In consideration for Queen of Peace's agreement to provide community service hours to Students for services rendered at Queen of Peace or another site and for other good and valuable consideration, I/we hereby agree to indemnify and hold Queen of Peace High School, its officers, directors, members, employee and agents (collectively referred to as Queen of Peace Parties) harmless against any and all claims for loss, liability, damage or injury, including attorney fees, arising out of, connected with or resulting, in part or in whole, from our daughter's attendance at and participation in all service events. This indemnification agreement includes, by way of example and without limitation, the duty to indemnify and hold Queen of Peace Parties harmless against damage done by Student to the Site, as well as the duty to indemnify and hold Queen of Peace Parties harmless against liability for personal injury incurred by Student at the Site.

### READ AND AGREED TO:

Student Printed Name \_\_\_\_\_ I.D. \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_